

Chingford Foundation School

Admission to Year 7 from September 2017

The admission of pupils is controlled and administered by the Chingford Academies Trust. Pupils will be admitted normally at age 11 and without reference to ability. The published admission number will be 240.

The admissions arrangements provide that when applications for admission exceed the number of places available, places will be offered in accordance with the following criteria:

- (a) Looked after children and all previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).*
- (b) Children who have a sibling on roll at Chingford Foundation School at the time of application. **
- (c) Children of staff in either or both of the following circumstances:
 - 1) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - 2) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- (d) Other children within the catchment area, in order of distance from the school, defined as a straight line from the measurement point of the child's home address (as defined by the Ordnance Survey) to the main pedestrian gate, using the Local Authority's computerised measurement system, with priority being given to the nearest child/children***. The catchment area is defined as follows:
 - To the north - The boundary line of the London Borough of Waltham Forest
 - To the west - The boundary line of the London Borough of Waltham Forest
 - To the south - Hall Lane up to and including The Old Hall Tavern and Nos. 161 and 198 Russell Road from No. 75a to 97 and No. 48 to 58. New Road up to the Chingford/Highams Park Railway Line.
 - To the east - The Chingford/Highams Park Railway Line from New Road up to and including Bury Road.
- (e) Other children in order of distance from the school, defined as a straight line from the measurement point of the child's home address (as defined by the Ordnance Survey) to the main pedestrian gate, using the Local Authority's computerised measurement system, priority being given to the nearest child / children. ***

The criteria will be taken in order of the list above.

Important:

- 1) In order to ensure that all the above criteria are applied correctly, applicants *within the normal admissions round* will be required to submit a **Supplementary Information Form** to the school by the same deadline as they are required to send an application form to their Local Authority.
- 2) Admissions *outside the normal admissions round*, must apply directly to the school using the application form on the school website.

Waiting List

Applicants who are unsuccessful will be given the option of going onto a waiting list. In the event of a place becoming available, the over-subscription criteria will be applied, as at the time the place becomes available, to those on the waiting list.

Late Applications

Applications received after the closing date from families who have relocated to the area will be considered providing the application is received before decisions have been made on offers by Governors. Other late applications will be placed on the considered after the National Offer Day in March in accordance with the over-subscription criteria and waiting list process.

Notes

- * A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Also included in this over-subscription criterion are: children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

- ** 'Sibling' refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling and has a sibling attending Chingford Foundation School at the time of application.

*** This criterion relates to the student's recognised permanent home address and place of residence at the time of the closing date for applications to the Local Authority. Documentation should be included to verify this address. The offer of a place will be revoked if the address given is found not to be the permanent address. Where a child lives with parents with shared responsibility, each for part of a week, the child's home address will be taken to be the address of the main parent/carer eligible to receive Child Benefit and Child Tax Credit.

