

# CHINGFORD FOUNDATION SCHOOL

## Appeals against Admissions 2019/20

### Process for Year 7 Appeals

The admissions authority for Chingford Foundation School is the Chingford Academies Trust. If you wish to appeal against their decision not to offer a place, you should write directly to the school (not telephone or email), addressed to:

**The Admissions Manager, Chingford Foundation School, Nevin Drive, London, E4 7LT**

The school will then send details of how to appeal.

### Timetable for Year 7 Appeals

The following is the expected timetable for appeals. Although it is the school's intention to adhere to the plan, it may be necessary to vary slightly the timetable in accordance with statutory requirements and guidance.

Appeals against decisions not to admit to Year 7 as part of the normal admissions round

1 March 2019	National Offer Day – parents informed of outcome of application
29 March 2019	Deadline by when appeals should have been lodged
May 2019	Appeals heard for those lodged by the deadline
Up to 12 July 2019	Appeals heard where possible for late appeals
September 2019 onwards	Appeals heard for any appeals not heard before 13 July

In all cases following an appeal hearing, parties should be informed within 5 school days of the outcome of the appeal.